**THORNLIE SENIOR HIGH SCHOOL**

 **Late to School Policy**

Punctuality is an important facet of our personal makeup, and a facet we promote with TSHS students with a view to engage them appropriately with each subject and maximize their learning opportunities.

The **Late to School** Policy aims to:

* Promote punctuality as a worthwhile and valuable personal trait
* Maximise learning opportunities by minimising late arrivals and disruptions to lessons.

A **Late to School** offence refers to:

* Arriving to the first lesson of the day after the bell at 08:45am, more than once in a defined school week.
* The student does not have legitimate claim to a SMS, phone call or email, or produce a note that authorises the repeat Late Arrivals (absences) from their parent/guardian.

 **Late To School Procedures**

Thornlie Senior High School has established the following procedures for students involved in **Late to School**

offences (as defined above.)

Student Name:

|  |  |  |
| --- | --- | --- |
| **FIRST Offence Date:** | repeat offences.* Letter sent home regarding **Late to School** offences**.**
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| **SECOND Offence Date:** | * SS Staff interview student and administers **Lunch Detention** for th second offence
* Letter sent home regarding **Late to School** offences
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| **THIRD Offence****Date:** | * SS Staff interview student and administers **After School Detention**.

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| **SUBSEQUENT Offences Date:** | Student is allocated **‘Eco-Management Duties’** in the After School Detention timeslot **OR** complete identified tasks for **Catch-up** ofup the yard or cleaning up on missed lesson tasks) |
| **Case by Case** | * Students lose their **‘Good Standing’** within the school, resulting in losing privileges related to reward excursions, school representation in sports and Arts events, and other non- timetabled events on the school roster.
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Student Services Staff: Date: