



## Bring Your Own Device Policy Information Communication & Technology

### Rationale

Technology provides students and staff with unique and powerful ways to enhance their learning. Thornlie Senior High School supports a learning environment where personalised learning and achievement is enhanced through appropriate and effective access to tools and resources essential to achieving academic success. The key aim for the integration of technology into the teaching and learning at Thornlie Senior High School is to ensure that all students have the opportunity to become competent, discriminating and creative users of a range of technologies. Integration of technologies has the potential to engage students in ways not previously possible, to enhance their achievement, to create new learning possibilities and to extend students' interaction with their local and global communities. A range of school supplied devices are provided to students in Computer Laboratories and via Mobile Laptop Trolleys. Research shows that student learning is enhanced by ready access to a mobile device. Thornlie Senior High School is a Bring Your Own Device (BYOD) school, all students are encouraged to bring a parent funded device complying as closely as possible to the following specifications:

- **Apple device with at least a 10-inch screen, approx. 10-hour battery life and running OSX 10.13 or above or IOS 11.1 or above**

**OR**

- **Windows 10 device at least a 10-inch screen, approx. 10-hour battery life.**

Bring Your Own Device (BYOD) devices require the following software/apps installed for the teaching and learning program at Thornlie Senior High School:

- **Office365 – this is available free for all students.**
- **PDF reader - free**
- **Google Drive – this is available free.**
- **Google Chrome or Firefox - free**
- **Apple package ie Pages, Numbers, Keynote, iMovie**

*Optional software*

- **Adobe package (if required)**

Students will be able to connect to our wireless if they complete a Bring Your Own Device (BYOD) agreement in this package.

**Please note: School computers and software are available for all students on school premises.**

**Definition:** What is a Bring Your Own Device (BYOD)?

Bring Your Own Device (BYOD) is a computing device such as a Tablet (including iPad), portable computer such as a Netbook, Notebook or Laptop or a hybrid portable computer that has a touch screen.

- **It does not include mobile phones or music playing devices.**
- **These devices are to be used in classrooms only under the direction of the teacher.**
- **Students are not to use these devices during break times (Refer to Mobile Phone Policy).**

### **Bring Your Own Device (BYOD) Policy**

- Only devices that fit within the Definition will be allowed to connect to the school network.
- Students must use their Bring Your Own Device (BYOD) and the school network responsibly and abide by the policy guidelines.
- Thornlie SHS **does not accept any responsibility** for your device: any theft, loss, damage or health effects (potential or actual) are the responsibility of the student.
- Students will be responsible for safeguarding their device, and any codes or passwords required to access the device for their own security.
- It is highly recommended that students back up their device regularly (weekly is recommended) at home. It is also recommended that student devices are installed with the recent release of an anti-virus program and have the latest Operating System updates installed.
- Devices are to be brought to school fully charged every day and it is highly recommended the devices be kept in protective cases at all times.
- The school may require certain Apps/Software to be installed on the Bring Your Own Device (BYOD). The school will endeavour to find free versions where possible that can be installed on all operating systems.
- Internet access is expensive and has been provided to assist student's education. Students must use it only as permitted and not in any unauthorised way. Ultimately, it is the responsibility of individual students to ensure their use does not contravene school policy or any rules imposed by their parents. The school is aware that definitions of 'offensive' and 'inappropriate' will vary between cultures and individuals. The school is also aware that no security system is perfect and that there is always the possibility of inappropriate material, intentionally and unintentionally, being obtained and displayed. Students must not deliberately enter or remain in any site that has any of the following content: nudity, obscene language, discussions intended to provoke sexual response, violence, information about committing a crime, making or using racism, weapons, booby traps, dangerous practical jokes, cyber-bullying or 'revenge' activities.
- All internet use through the school network is monitored and logged.
- Students must not interfere with another student's Bring Your Own Device (BYOD) for any reason.
- Student devices are to be used for **teacher directed tasks only**.
- Staff members have the right to view material on student devices (including Internet history) at any time.
- The downloading or copying and use of programs, games or copyright material onto the school network is strictly forbidden.
- Any use of social networking websites such as FaceBook, Twitter, Tweetbot, Instagram, Tumblr, Google+ Hangouts, SnapChat, YouTube, etc., is strictly forbidden while on campus.
- The use of websites to bypass the school's proxy server is strictly forbidden.
- Section 85ZE of the Commonwealth Crimes Act, states that a person shall not knowingly or recklessly:
  - a) Use a telecommunications service supplied by a carrier to menace or harass another person; or
  - b) Use a telecommunications service supplied by a carrier in such a way as would be regarded by reasonable persons as being, in all circumstances, offensive.

### **Consequences for breaking the policy agreement;**

**1<sup>st</sup> Offence:** The device will be confiscated, secured at Student Services, the student's name will be logged and the device can be collected by the student at the end of the day. A letter will be forwarded to parents / guardians.

**2<sup>nd</sup> Offence:** Same as 1<sup>st</sup> Offence except that a Parent/Guardian will need to collect the device from the school. Student privileges may be restricted or withdrawn.

**3<sup>rd</sup> Offence:** As of 2<sup>nd</sup> Offence, the device will be disconnected from the school network and the student will be advised not to bring the device to school anymore.

**MEMORANDUM of AGREEMENT**  
**BRING YOUR OWN DEVICE (BYOD) POLICY**

**Procedure**

1. Student and Parent/Guardian need to complete the form below.
2. Student to bring this form and the device to the IT office for assistance to connect to the school's WiFi network.
3. The device will be checked by the Network Support Officer for suitability to be connected to the school network. This process may require updates to be downloaded to the device before connection is permitted.

STUDENT'S FULL NAME: \_\_\_\_\_

YEAR GROUP \_\_\_\_\_

PARENT/GUARDIAN'S NAME: \_\_\_\_\_

DEVICE MAKE and MODEL: \_\_\_\_\_

DEVICE NETWORK NAME: \_\_\_\_\_

DEVICE MAC ADDRESS: \_\_\_\_\_

This memorandum relates to the connection and use of a student owned device at Thornlie Senior High School. This memorandum deems that the student, parent/guardian has read the school's Bring Your Own Device (BYOD) and SCHOOL ICT USAGE Policy, which describes the terms and conditions, level of service and scope of services agreed to by Thornlie SHS, the student and the student's parent/guardian.

Signed: (Student) \_\_\_\_\_

Dated: \_\_\_\_\_

Signed: (Parent/Guardian) \_\_\_\_\_

Dated: \_\_\_\_\_