



Financial Information for families for 2023

Dear Parents/Carers

To all new and existing parents and carers, welcome to Thornlie Senior High School. Your support is greatly appreciated and we look forward to having your family as part of our school community.

Please find enclosed a breakdown of the Voluntary Contributions and Compulsory Charges payable to Thornlie Senior High School for your child/ren in 2023. All Voluntary Contributions and Compulsory Charges in our school have been scrutinised and approved by the School Board.

Parents are advised that all funds received from these payments are spent directly on items such as textbooks and equipment that clearly benefit students and their learning. Every effort has been made to keep costs at their lowest possible level.

We have been delighted with the response we have had in the past from our parent body in this matter and look forward to your continued support. This will help us in maintaining high quality educational programs for the students at Thornlie Senior High School.

It is with this in mind that I ask for your support in paying the levied contributions and charges. Your contribution helps our school work in partnership with families and the community to deliver an excellent education to your child.

I thank you for your support of our school. Best wishes to you and your family for the festive season and holiday period.

Yours Sincerely,

A handwritten signature in cursive script that reads "Donna McDonald".

Donna McDonald
Principal

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SCHOOL POLICY

The school recognises that the socio-economic background of many families requires special consideration. The schools costing structure and tight budget relies heavily on prompt payment of school Voluntary Contributions and Compulsory Charges. Prompt payment also minimises administration time and costs involved in following up outstanding charges.

- Accounts will be posted to parents at the beginning of the year. Reminder statements will be posted during the year or emailed to families where an outstanding amount is owing.
- Parents/carers are encouraged to contact the school's Finance Officer if they are experiencing difficulties paying Voluntary Contributions and Charges by the due date. Payment arrangements can be negotiated and established.
- Where parents/carers fail to respond to communications and/or a payment plan is not in place, a Collection Agency will be engaged to recover the outstanding charges for previous year.

Full payment of Compulsory Charges must be made by Friday 1st December 2023.

YOUR ACCOUNT EXPLAINED

Please note that the information provided is an EXAMPLE ONLY to assist parents/carers in understanding the Charges and Contributions charge's structure.

<p><u>Subjects/Other Items</u> These are the timetabled subjects that your child will be / is undertaking at school for the year.</p>	<p><u>Voluntary Contributions Year 7 -10</u> The School is requesting a voluntary contribution of up to \$235 for each student towards the cost of materials, textbooks, services and facilities used by the students within their listed classes. The payment of these costs will make a significant contribution to the equality of educational programs delivered. Payment of these costs is encouraged and greatly appreciated.</p>	<p><u>Compulsory Charges</u> The amount listed under the Compulsory Charges heading MUST be paid in full by the due date.</p>
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Subject/Other Items	Voluntary Contributions	Compulsory Charges	Total
10CC - Year 10 Childcare	\$ 45.00	\$ 0.00	\$ 45.00
10EN - Year 10 English	\$ 25.00	\$ 0.00	\$ 25.00
10HASS - Year 10 Humanities & Social Sciences	\$ 32.00	\$ 0.00	\$ 32.00
10HE - Year 10 Health Education	\$ 17.00	\$ 0.00	\$ 17.00
10MA - Year 10 Mathematics	\$ 30.00	\$ 0.00	\$ 30.00
10MED - Year 10 Media	\$ 0.00	\$ 50.00	\$ 50.00
10PE - Year 10 Physical Education General	\$ 15.00	\$ 0.00	\$ 15.00
10SC - Year 10 Science	\$ 33.00	\$ 0.00	\$ 33.00
10SMF - Year 10 Spotlight on my Food	\$ 0.00	\$ 110.00	\$ 110.00
Total for Voluntary Contributions and Compulsory Charges	\$ 197.00	\$ 160.00	\$ 357.00
Other Optional Costs			
Tutoring Package	\$ 15.00		
Year Book	\$ 30.00		
Building Fund (Tax Deductible)	\$ 25.00		
Total for Other Optional Costs			\$ 70.00
Voluntary Approved Requests			
Reprographics	\$ 25.00		
Library	\$ 50.00		
Health and Student Services	\$ 20.00		
P&C Association	\$ 20.00		
Chaplaincy	\$ 20.00		
Total for Voluntary Approved Requests			\$ 135.00
TOTAL PAYABLE	Includes GST of \$ 2.73		\$ 562.00

VOLUNTARY CONTRIBUTIONS AND COMPULSORY CHARGES EXPLAINED

All Voluntary Contributions and Compulsory Charges assist in providing an educational program that meets the requirements of the Curriculum and comply with the guidelines issued by the Department of Education and the Education Act.

The school community is appreciative of the financial support given by parents and guardians which enables staff to continue to offer quality educational programs, at the lowest possible cost to families.

The School Board approves and endorses the level of voluntary contributions, compulsory charges, extra cost optional components and voluntary approved requests.

Please note that charges will roll over every year. If you are having payment difficulties, please contact the Finance Officer to arrange a payment plan on 6235 7900.

Compulsory Charges

Compulsory Charges must be paid. Compulsory charges from Year 7-10 are applied to elective subjects which students have selected and parents/carers have approved. Year 11 and 12 are considered post-compulsory and therefore all charges are considered compulsory.

Full payment of Compulsory Charges must be made by Friday 1st December 2023.

Voluntary Contributions

Voluntary contributions requested from parents go towards the cost of material, services and facilities used by Year 7 to 10 students. A breakdown of how these funds is used is detailed further into this booklet.

Other Optional Costs

- | | |
|--------------------------------|---|
| Building Fund (\$25.00): | this is tax deductible. Provides a contribution towards improvements to school buildings and grounds eg. Canteen quad, Outdoor classroom. Should you wish to claim this at tax time, please retain your Contribution & Charges sheet or request a copy of your receipt. |
| Tutoring Assistance (\$15.00): | Thornlie SHS utilises online testing platforms to assist in the identification of literacy and numeracy deficiencies of students. The results of these tests inform the design and implementation of targeted intervention strategies to enable students to improve their literacy and numeracy skills with the goal of achieving Category 3 in all OLNAs assessments (Reading, Writing & Numeracy). Students require this to achieve WACE at the end of Year 12. |
| Yearbook (\$30.00): | this is the annual publication book that highlights the year in review of events that have occurred throughout the year. This book will be available for collection early in the new year once they are received from the printer. Families will be notified when they are ready. If you only require one book per family or do not want a Yearbook, please advise the Finance Officer. |

Voluntary Approved Requests

The school does not receive funding for these services and relies on parent contributions. To assist in meeting the cost of other services offered to students, the school requests parents to contribute.

Reprographics	This goes towards covering some of the costs of the electronic newsletter and other communication sent out to parents/guardians	\$25.00
Library	Provides students access to a wide range of library and additional resource materials that can be borrowed and utilised	\$50.00
Health and Student Services	Provides for purchase and cleaning of loan pool clothing conforming to the school dress code. Additional medical supplies including cold packs, first aid and student reward activities and peer support	\$20.00
P & C Association	Provides annual membership of the Parents and Citizens Association and a contribution towards school programs	\$20.00
Chaplaincy	Provides contribution towards the salary of the school Chaplain. The chaplaincy is an essential component of the pastoral care provision to students within the Students Services Centre	\$20.00

OTHER COSTS

Extra Cost Optional Components

These are voluntary activities where a selection is made by the parents or students to participate eg. social events, camps, carnivals etc. A full list of these can be found on pages 11. Please note that the prices provided are an indication of the maximum amount parents would be expected to pay, organisers will be negotiating the best possible price for students.

Booklists

A separate information sheet is supplied for each year group outlining the personal items and subject specific resources that students require. The items listed can be sourced from any supplier.

Lost/Damaged School Resources

If students lose/damage textbooks, library books or school resources they will then be requested to pay for a replacement item to be purchased.

Printing credit

Each student will start the new school year with \$5 printing credits. Students can purchase more credits from the Administration Office. The receipt then needs to be shown to the Library Staff who will allocate the printing credit to the student's account.

School Photos

Prices will vary depending on the package selected by the parent/carer through the external supplier. Details of these will be provided at times of photos being taken.

SmartRider Cards

The first SmartRider card is free but if a replacement card is required the cost is \$5.00. If paying by EFTPOS, this needs to be paid at the Administration Office and the receipt taken to the library for processing. Alternatively, cash can be paid directly to the library when ordering a new card.

Uniforms

School uniform is compulsory for all student and consist of shirts (School Polo and PE Polo), navy bottoms and school jackets. These requirements are government and school policy. Uniform tops and jackets are available for purchase from Uniform Concepts in Willetton (please see separate Uniform Order sheet). Trousers, shorts, and skirts that are navy and comply with the school uniform code purchased from other suppliers are able to be worn.

Outdoor Education (red) and Physical Education (white) shirts are available to purchase through the Finance Officer. Once paid, a receipt will be provided for students to take to the Phys Ed office for collecting.

PAYMENT OPTIONS

In 2023 the Administration Office will be open from Friday 27th January 2023.

Office hours are: 8am – 4pm, Monday to Friday during School Terms.

In Person: cash, EFTPOS and credit card payments can be made at the Administration Office.

Via Phone: credit card payments can be made by calling 6235 7900.

Direct Deposit: Account Name: Thornlie Senior High School

BSB # 066-162 Account # 10682762

Reference: your child's name and year (eg Misty White Y7)

Payment Plan: Can be organised in person at the Administration Office, over the phone or by completing the form attached at the back of this booklet and returning to Thornlie.SHS.Accounts@education.wa.edu.au or to the Finance Officer in the Administration Office.



Did you know.....

That you can set up a regular ongoing payment plan to not only cover current school related expenses, but costs for future years? It can be amended at any time and is a great way of setting money aside in readiness for deposits for the following year and extra-curricular activities. Simply complete the payment plan form attached and tick the ONGOING box to set up.

REFUND POLICY

The refund or transfer of payments received will be completed in accordance with the Department's 'Refund of Charges and Voluntary Contributions in Secondary Schools' documentation.

Payments, including deposits for camps, excursions and incursions will not be refundable where there has been a cost to the school.

STUDENT ALLOWANCES

Secondary Assistance Scheme (SAS) – closes April 6th, 2023

Education Program Allowance – An amount of \$235.00 will be paid to the school for eligible parents/carers of students in Year 7 to 12. This is applied towards the Voluntary Contributions in the first instance, then applied against Charges.

Clothing Allowance Payment – Claimants who satisfy the eligibility criteria will receive a payment of \$115.00. Parents/carers may nominate the Clothing Allowance be paid directly to the school, to be applied to Voluntary Contributions and Charges.

To access this scheme, parents or legal guardians must hold one of the following cards:

- Centrelink Family Health Care Card
- Centrelink Pensioner Concession Card
- Department of Veterans' Affairs Pensioner Concession Card

Application forms and eligibility requirements will be available from the Administration Office and via the Thornlie SHS website and can be submitted from February 1st, 2023. Please note that the application and a copy of the valid card must both be presented together for the application to be processed.

ABSTUDY Supplement Allowance - closes April 6th, 2023

Assistance for secondary school Aboriginal students may be available to supplement the ABSTUDY payments. Parents should contact Centrelink if they are unsure if they can apply.

To ensure no student or family is financially disadvantaged, the ABSTUDY Supplement Allowance (ASA) payment of \$79 is also available.

Combined with the Centrelink ABSTUDY payment amount of \$156, this ensures students receive a total of \$235, regardless of whether the application is for SAS or ASA.

Note:

Centrelink ABSTUDY payments are also for schooling expenses, **so applications for both the SAS and ABSTUDY are not permitted.**

IMPORTANT INFORMATION

Absentees, Late and Leave Early

Absences must be for legitimate reasons and should be reported by the parent or guardian to Student Services as soon as possible by any of the following methods whether the absence for part of a day, all day, or many days.

If you require your child to leave school early, please notify Student Services by phone, note, email or SMS. Please ensure that you notify Student Services as soon as possible to allow time for the Leave Pass to be created and given to your child. Student Services will organise a Leave Pass for your child so they can leave class at the time you request.

You can contact Student Services by:

Phone: 6235 7965
SMS: 0407 479 120
Email: Thornlie.SHS.StudentServices@education.wa.edu.au

NOTE: Please include child/ren's name, year, date, time and reason for early departure, your name and signature. Your child will need to give the note to Students Services before school or during breaks.

For further information regarding absences, please go to our website. [Thornlie SHS Absentee Information](#)

Student Record Update

In these current times it is very important that we be able to contact parents in an emergency. Please contact the school on 6235 7900 to request an Update Student Contact form if any details have changed or alternatively, please [click here](#) to download the form, complete the relevant sections and return to Thornlie.SHS@education.wa.edu.au or to the Administration Office.

Other Important Links

Website: www.thornlie.shs.edu.wa.au
Compass: <https://thornlieshs-wa.compass.education/>

Please click on the link to download the required document:

- [Abstudy Supplement form](#)
- [Bring Your Own Device form](#)
- [Centrepay form](#)
- [Laptop Hire form](#)
- [Payment Plan form](#)
- [Secondary Assistance Scheme form](#)
- [Student Update Details form](#)

Important Dates for 2023

Administration Office opens Friday January 27 at 8am.

Term 1 2023 Monday 30 January – Thursday 6 April (10 weeks)	
Students Return	Wednesday 1 February
Last Day of term for students	Thursday 6 April
Term 2 2023 Monday 24 April – Friday 30 June (10 weeks)	
Student Free Day	Monday 24 April
Public Holiday	Tuesday 25 April
Students Return	Wednesday 26 April
Last day of term for students	Friday 30 June
Term 3 2023 Monday 17 July – Friday 22 September (10 weeks)	
Student Free Day	Monday 17 July
Students Return	Tuesday 18 July
Student Free Day – Parent Teacher Interviews	Wednesday 2 August
Last day of term for students	Friday 22 September
Term 4 2023 Monday 9 October – Thursday 14 December (10 weeks)	
Student Free Day	Monday 9 October
Students Return	Tuesday 10 October
Students Finish	Thursday 14 December

Public Holidays for 2023

PUBLIC HOLIDAY	DATE
New Year's Day	Sunday 1 January
Observed	Monday 2 January
Australia Day	Thursday 26 January
Labour Day	Monday 6 March
Good Friday	Friday 7 April
Easter Monday	Monday 10 April
ANZAC Day	Tuesday 25 April
Western Australia Day	Monday 5 June
King's Birthday	Monday 25 September
Christmas Day Observed	Monday 25 December
Boxing Day Observed	Tuesday 26 December



EXTRA COSTS FOR 2023

During 2023 many students will have the opportunity of attending a camp, excursion, or incursion to enhance the learning program of their course. These are activities that do not relate directly to the school education program and will incur a charge to be paid by the parent/guardian.

Listed below are the activities that are likely to run in 2023 and the estimated **maximum** amount that may be charged. This is a broad list of costs that does not include any costs that TSHS is not aware of at the time of printing.

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	All year groups
Australian Maths Competition							\$10.00
Careers Expo				\$6.00		\$6.00	
Cheer/Dance Competition Team Camp							\$300
Cheer/Dance Competition Teams							TBA
Cheer/Dance Uniform/Costume							\$200.00
Colour Run							\$10.00
Digital Technologies TAFE Excursion/Big Day In							\$6.00
English Excursion/Incursion							\$30.00
Graduation Breakfast						\$30.00	
Graduation Ticket (per person)						\$30.00	
HASS Excursions		\$40.00	\$40.00	\$40.00	\$80.00	\$120.00	
Home Economics Excursion					\$50.00	\$50.00	
Home Economics Textiles Fabric/materials		\$20.00	\$60.00	\$60.00	\$30.00	\$30.00	
Incursions – learning area	\$10.00						
Instrumental Music - Carols in Community							\$15.00
Instrumental Music - WASO Performance							\$80.00
Interschool Carnival Athletics & Swimming							\$20.00
LOTE Excursion/Incursion							\$20.00
Mathletics	\$10.00						
Maths Incursions/Excursions							\$25.00
Netball Carnival/Interschool Lightning Carnival							\$15.00
Outdoor Ed Camp				\$50.00	\$200.00	\$300.00	
Rugby matches (bus/referee)							\$20.00
School Ball Ticket					\$140.00	\$140.00	
Science Competition	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	
Science Excursions	\$20.00	\$20.00	\$20.00	\$20.00	\$60.00	\$60.00	
Smart Rider card - replacement							\$5.00
The Arts General Excursion							\$40.00
WPL White Card					\$25.00	\$25.00	
Zoo Excursion	\$25.00						


UNIFORM CONCEPTS

UNIFORMCONCEPTS

NELL GRAY



Supplying Uniform to Thornlie Senior High School

2022/2023 UNIFORM PRICE LIST & ORDER FORM (effective from 1.10.22)

	Student Name:	
	Year:	Date:
	Parent / Guardian Name:	
	Phone Number - Mobile:	
	E-mail Address:	

UNISEX GARMENTS	4XS	3XS	2XS	XS	S	M	L	XL	2XL	3XL			QTY	PRICE*	TOTAL \$
School Polo														\$35.50	
School Shorts														\$33.25	
Jacket														\$72.50	
Track Pant														\$45.00	
PE Polo														\$35.50	
UNISEX GARMENTS	10C	12C	14C	16C	S	M	L	XL	2XL	3XL			QTY	PRICE*	TOTAL \$
PE Shorts														\$33.25	
GIRLS GARMENTS	4	6	8	10	12	14	16	18	20	22			QTY	PRICE*	TOTAL \$
Cuff Shorts														\$36.50	
RUGBY GARMENTS	4XS	3XS	2XS	XS	S	M	L	XL	2XL	3XL	4XL	5XL	QTY	PRICE*	TOTAL \$
Rugby Polo														\$35.50	
Rugby Shorts														\$35.50	
														GRAND TOTAL	\$

* All Prices Are Subject To Change Without Notice **A 50% surcharge applies to all made to measure garments

PAYMENT TYPE:	\$			DINERS, AMEX & CHEQUES ARE NOT ACCEPTED
CARD NUMBER (16 DIGITS):				
EXPIRY DATE:			3 DIGIT CCV NUMBER:	
CARD HOLDER FULL NAME:				
CARD HOLDER SIGNATURE:				

Address: 30 Kembala Way, Willetton, WA 6155 Tel: 9270 4669
 Email: willetton@uc.nellgray.com.au Website: nellgray.com.au
 Open: Monday - Friday 9am - 5pm (Thursday 6pm) & Saturday 9am - 1pm



Centrepay

Centrepay is a free bill paying service used to arrange regular deductions from your Centrelink payment

You can start, change, or stop using Centrepay whenever you like. It is voluntary and an easy payment option available to Centrelink Customers. Go to www.humanservices.gov.au/centrepay for more information on how to set up your Centrepay Deductions or complete the form below and we can set it up for you.

TSHS Centrepay	
Student/s Details	
Student Name & Year Group	
Student Name & Year Group	
Student Name & Year Group	
Card Holder Details	
Card Holder Surname	
Card Holder First Name	
Card Holder Date of Birth	
Payment Type (ie FTB etc)	
Centrelink Reference Number	
Deduction Amount Per Fortnight	
Target Amount or Ongoing	
Card Holder Signature	
Office use only	
Processed by	
Date	
Copy attached	



PAYMENT OPTIONS

Student Name: _____ Year Group: _____

Amount: \$ _____ or ongoing

Please tick the payment method you will be using:

Bank Transfer / Direct Deposit – Commonwealth Bank

- BSB 066-162
- Account number 10682762
- Reference – your child's name and year (eg Misty White Y7)

OR

Direct debit - use below form

Card Details

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiry Date: /

Total Amount \$ _____ Verification 3 digit ____ _

Name on Card: _____

Payment Plan (complete card details above and frequency below)

- Weekly Amount _____ Commencement Date _____
- Fortnightly Amount _____ Commencement Date _____
- Monthly Amount _____ Commencement Date _____

Office use only

Receipt No: _____ Processed by: _____ Date: _____

SECONDARY ASSISTANCE SCHEME