

THORNLIE SENIOR HIGH SCHOOL

Late to School Policy

Punctuality is an important facet of our personal makeup, and a facet we promote with TSHS students with a view to engage them appropriately with each subject and maximize their learning opportunities.

The **Late to School** Policy aims to:

- Promote punctuality as a worthwhile and valuable personal trait
- Maximise learning opportunities by minimising late arrivals and disruptions to lessons.

A **Late to School** offence refers to:

- Arriving to the first lesson of the day after the bell at 08:45am, more than once in a defined school week.
- The student does not have legitimate claim to a SMS, phone call or email, or produce a note that authorises the repeat Late Arrivals (absences) from their parent/guardian.

Late To School Procedures

Thornlie Senior High School has established the following procedures for students involved in **Late to School** offences (as defined above.)

Student Name: _____

FIRST Offence Date:	<ul style="list-style-type: none">• SS Staff interview student and discusses further consequences for repeat offences.• Reprimand given with a clear warning about repeat offences.• Letter sent home regarding Late to School offences.
SECOND Offence Date:	<ul style="list-style-type: none">• SS Staff interview student and administers Lunch Detention for this second offence• Reprimand given with a clear warning about repeat offences• Letter sent home regarding Late to School offences
THIRD Offence Date:	<ul style="list-style-type: none">• SS Staff interview student and administers After School Detention.• Letter sent home regarding Late to School offences.
SUBSEQUENT Offences Date:	<ul style="list-style-type: none">• Student is allocated 'Eco-Management Duties' in the After School Detention timeslot OR complete identified tasks for Catch-up of missed lesson time in the After School Detention timeslot. (cleaning up the yard or cleaning up on missed lesson tasks)
Case by Case	<ul style="list-style-type: none">• Students lose their 'Good Standing' within the school, resulting in losing privileges related to reward excursions, school representation in sports and Arts events, and other non- timetabled events on the school roster.

Student Services Staff: _____ Date: _____