



Financial Information for families 2024

Dear Parents/Carers

To all new and existing parents and carers, welcome to Thornlie Senior High School. Your support is greatly appreciated, and we look forward to having your family as part of our school community.

Please find enclosed a breakdown of the Voluntary Contributions and Compulsory Charges payable to Thornlie Senior High School for your child/ren in 2024. All Voluntary Contributions and Compulsory Charges in our school have been scrutinised and approved by the School Board.

Parents are advised that all funds received from these payments are spent directly on items such as textbooks and equipment that clearly benefit students and their learning. Every effort has been made to keep costs at their lowest possible level.

We have been delighted with the response we have had in the past from our parent body in this matter and look forward to your continued support. This will help us in maintaining high quality educational programs for the students at Thornlie Senior High School.

It is with this in mind that I ask for your support in paying the levied contributions and charges. Your contribution helps our schoolwork in partnership with families and the community to deliver an excellent education to your child.

I thank you for your support of our school. Best wishes to you and your family for the festive season and holiday period.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'D. Norcliffe', written in a cursive style.

Dave Norcliffe
Principal

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The school recognises that the socio-economic background of many families requires special consideration. The schools costing structure and tight budget relies heavily on prompt payment of school Voluntary Contributions and Compulsory Charges. Prompt payment also minimises administration time and costs involved in following up outstanding charges.

- Full payment of Compulsory Charges must be made by Friday 20th September 2024.**

Please note that the information provided is an EXAMPLE ONLY to assist parents/carers in understanding the Charges and Contributions charge's structure.

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CONTRIBUTIONS & CHARGES EXPLAINED

All Voluntary Contributions and Compulsory Charges assist in providing an educational program that meets the requirements of the Curriculum and comply with the guidelines issued by the Department of Education and the School Education Act 1999 (WA).

The school community is appreciative of the financial support given by parents and carers which enables staff to continue to offer quality educational programs, at the lowest possible cost to families. The School Board approves and endorses the level of voluntary contributions, compulsory charges, extra cost optional components and voluntary approved requests.

Please note that charges will roll over every year. If you are having payment difficulties, please contact the Finance Officer to arrange a payment plan on 6235 7900.

Compulsory Charges

Compulsory Charges must be paid. Compulsory charges from Year 7-10 are applied to elective subjects which students have selected and parents/carers have approved. Year 11 and 12 are considered post-compulsory and therefore all charges are considered compulsory.

Full payment of Compulsory Charges must be made by Friday 20th September 2024.

Voluntary Contributions

Voluntary contributions requested from parents go towards the cost of material, services and facilities used by Year 7 to 10 students. A breakdown of how these funds are used is detailed further into this booklet.

Other Optional Costs

Building Fund (\$25.00): This is tax deductible. It provides a contribution towards improvements to school buildings and grounds eg. Canteen quad, classrooms, and facilities. Should you wish to claim this at tax time, please retain your Contribution & Charges sheet or request a copy of your receipt.

Tutoring Assistance (\$15.00): Thornlie SHS utilises online testing platforms to assist in the identification of literacy and numeracy deficiencies of students. The results of these tests are used to design the implementation of targeted intervention strategies to enable students to improve their literacy and numeracy skills with the goal of achieving Category 3 in all OLNA assessments (Reading, Writing & Numeracy). Students require this to achieve WACE at the end of Year 12.

Yearbook (\$35.00): This is the annual publication that highlights the year in review of events that have occurred throughout the year. This book will be available for collection in Term 1 once they are received from the printer. Families will be notified when they are ready. If you only require one book per family or do not want a Yearbook, please advise the Finance Officer.

Voluntary Approved Requests

The school does not receive funding for these services and relies on family contributions. To assist in meeting the cost of other services offered to students, the school requests families to contribute to these:

Reprographics	This goes towards the costs associated with publications and other communications sent out to families throughout the year.	\$25.00
Library	Provides students access to a wide range of library and additional resource materials that can be borrowed and utilised	\$50.00
Health and Student Services	Provides for the purchase and cleaning of uniforms for our loan pool that aligns to the school dress code policy. It also provides for additional medical supplies including cold packs, first aid and other items for students' wellbeing. Student reward activities and peer support programs benefit from this provision.	\$20.00
P & C Association	Provides annual membership of the Parents and Citizens Association and a contribution towards school programs	\$20.00

OTHER COSTS

Extra Cost Optional Components

These are voluntary activities where a selection is made by the parents/carers or students to participate e.g., social events, camps, carnivals etc. A full list of these can be found on page 13. Please note that the prices provided are an indication of the maximum amount parents would be expected to pay, organisers will be negotiating the best possible price for students.

Booklists

A separate information sheet is supplied for each year group outlining the personal items and subject specific resources that students require. The items listed can be sourced from any supplier.

Lost/Damaged School Resources

If students lose/damage textbooks, library books or school resources, the student will be requested to pay for a replacement item to be purchased.

Printing credit

Each student will start the new school year with \$5 printing credits. Students can purchase more credits from the Administration Office. The receipt then needs to be shown to the Library Staff who will allocate the printing credit to the student's account.

School Photos

Prices will vary depending on the package selected by the parent/carer through the external supplier. Details of these will be provided at times of photos being taken.

SmartRider Cards

The first SmartRider card is free but if a replacement card is required the cost is \$5.00. If paying by EFTPOS, this needs to be paid at the Administration Office and the receipt taken to the library for processing. Alternatively, cash can be paid directly to the library when ordering a new card.

Uniforms

School uniform is compulsory for all student and consist of shirts (School Polo and PE Polo), navy bottoms and school jackets. These requirements are government and school policy. Uniform pants, shorts, tops and jackets are available for purchase from Uniform Concepts in Willetton (please see separate Uniform Order sheet). Jackets, trousers, shorts, and skirts are to be navy and comply with the school uniform code, that are purchased from other suppliers, can be worn.

The following speciality Items will be advertised when available for purchase:

- **Outdoor Education: polo (red)**
(Year 10, 11 and 12 Outdoor Ed)
- **Physical Education: polo (white)**
(Year 10 Phys Rec, Year 11 and 12 Phys Ed Studies (PES) & Sports and Rec (DSPR & ESPR))
- **Netball: dress, jumper**
These are available for purchase through the Finance Officer. Once paid, a receipt will be provided for students to take to the Phys Ed office for collection.
- **Rugby: training top and shorts**
These are available for purchase through the Finance Officer. Once paid, a receipt will be provided for students to take to the Rugby office for collection.
- **Cheer Dance: polo, jumper**
- **Music: polo and jumper**
These are available for purchase through the Finance Officer. Once paid, a receipt will be provided for students to take to the Performing Arts office for collection.
- **Big Picture polo shirts**
These can be purchased and collected from the Finance Officer.
- **Leavers Jackets**
These are advertised to current year 11 students through Compass and assemblies with instructions as to how they purchase their leavers jackets for the following year as a year 12 student.

PAYMENT OPTIONS

In 2024 the Administration Office will be open from Thursday 25th January 2024.

Office hours are: 8am – 4pm, Monday to Friday during School Terms.

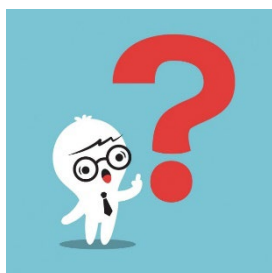
In Person: cash, EFTPOS and credit card payments can be made at the Administration Office.

Via Phone: credit card payments can be made by calling 6235 7900.

Direct Deposit: A/C Name: Thornlie Senior High School
BSB: 066-162
Account: 10682762
Reference: your child's name and year (eg Misty White Y7)

Payment Plan: this can be organised in person, over the phone or by completing the form attached at the back of this booklet and returning to Thornlie.SHS.Accounts@education.wa.edu.au or to the Finance Officer in the Administration Office.

SAS/ABSTUDY: see Student Allowances section.



Did you know....

That you can set up a regular ongoing payment plan to not only cover current school related expenses, but costs for future years? It can be amended at any time and is a great way of setting money aside in readiness for deposits for the following year and extra-curricular activities. Simply complete the payment plan form attached and tick the ONGOING box to set up.

REFUND POLICY

The refund or transfer of payments received will be completed in accordance with the Department's 'Refund of Charges and Voluntary Contributions in Secondary Schools' documentation.

Payments, including deposits for camps, excursions and incursions will not be refundable where there has been a cost to the school.

STUDENT ALLOWANCES

Secondary Assistance Scheme (SAS) – closes March 28th, 2024.

Education Program Allowance (EPA) is the amount of \$235.00 that will be paid to the school for eligible parents/carers of students in Year 7 to 12 to cover the students 2024 Charges and Voluntary Contributions.

Clothing Allowance Payment provides \$115 to claimants of SAS. Alternatively, you can nominate for this amount to be paid directly to the school to cover additional charges, costs or fees.

To access this scheme, parents or legal carers must hold one of the following cards:

Centrelink Health Care Card



Centrelink Pensioner Concession Card



Application forms and eligibility requirements will be available from the Administration Office, via the Thornlie SHS website and on Compass. Completed forms can be submitted from February 1st, 2024. Please note that the application and a copy of the valid card must both be presented together for the application to be processed.

ABSTUDY Supplement Allowance – closes March 28th, 2024.

Assistance for secondary school Aboriginal students may be available to supplement the ABSTUDY payments. Parents/carers should contact Centrelink if they are unsure if they can apply. To ensure no student or family is financially disadvantaged, the ABSTUDY Supplement Allowance (ASA) payment of \$79 is also available.

Combined with the Centrelink ABSTUDY payment amount of \$156, this ensures students receive a total of \$235, regardless of whether the application is for SAS or ASA.

Note: Centrelink ABSTUDY payments are also for schooling expenses, so applications for both the SAS and ABSTUDY **are not** permitted.

Centrelink Health Care Card



Centrelink Pensioner Concession Card



IMPORTANT INFORMATION

Absentees, Late and Leave Early

Absences must be for legitimate reasons and should be reported by the parent or guardian to Student Services as soon as possible by any of the following methods whether the absence for part of a day, all day, or many days.

If you require your child to leave school early, please notify Student Services by phone, note, email or SMS. Please ensure that you notify Student Services as soon as possible to allow time for the Leave Pass to be created and given to your child. Student Services will organise a Leave Pass for your child so they can leave class at the time you request.

You can contact Student Services by:

Phone: 6235 7965

SMS: 0407 479 120

Email: Thornlie.SHS.StudentServices@education.wa.edu.au

NOTE: Please include child/ren's name, year, date, time and reason for early departure, your name and signature. Your child will need to give the note to Students Services before school or during breaks.

For further information regarding absences, please go to our website:

www.thornlieshs.wa.edu.au

Student Record Update

In these current times it is very important that we be able to contact parents in an emergency. Please contact the school on 6235 7900 to request an Update Student Contact form if any details have changed or alternatively, please click here to download the form, complete the relevant sections and return to Thornlie.SHS@education.wa.edu.au or to the Administration Office.

BRING YOUR OWN DEVICE (BYOD) 2024

Did you know students have free access to Microsoft365?

Did you know you can get a great deal on BYOD devices?

For more information regarding BYOD, please refer to our website for information on specifications, policies, forms, and partnership suppliers, JBHIFI and HP.

- [Thornlie SHS – BYOD information](#)
- [JBHIFI](#)
- [Hewlett Packard \(HP\)](#)

IMPORTANT DATES FOR 2024

Administration Office opens Thursday January 25th at 9am.

Term 1 2024 Monday 29 January – Thursday 28 March (9 weeks)	
Students Return	Wednesday 31 January
School Photos – individual	Friday 23 February
School Photos - catchup	Wednesday 28 February
OLNA – Year 11 & 12 students (week 5&6)	Mon 26 Feb to Fri 8 March
NAPLAN – Year 7 & 9 students (week 7&8)	Wed 13 March to Mon 25 March
Public Holiday – Labour Day	Monday 4 March
Workplace Learning – Year 12 (week 8&9)	Mon 18 March to Fri 28 March
Last Day of term for students	Thursday 28 March
Term 2 2024 Monday 15 April – Friday 28 June (11 weeks)	
SDD - Student Free Day	Monday 15 April
Students Return	Tuesday 16 April
Public Holiday – ANZAC day	Thursday 25 April
ATAR Exams – Year 11 & 12 (week 6&7)	Mon 19 May to Fri 31 May
Workplace Learning – Year 11 (week 6&7)	Mon 19 May to Fri 31 May
Exams – Year 10 (week 7)	Mon 26 May to Fri 31 May
Public Holiday – WA Day	Mon 17 Jun to Fri 28 June
Course Counselling – Year 10 students (week 10&11)	Mon 17 Jun to Fri 28 June
Last day of term for students	Friday 28 June
Term 3 2024 Monday 15 July – Friday 20 September (10 weeks)	
SDD - Student Free Day (except WPL students)	Monday 15 July
Students Return	Tuesday 16 July
Workplace Learning – Year 12 (week 1&2)	Mon 15 July to Fri 26 July
Parent Teacher Interviews – Student Free Day (week 3)	Wed 31 July
OLNA testing – Year 10, 11 & 12	Mon 2 Sept to Fri 13 Sept
Last day of term for students	Friday 20 September
Term 4 2024 Monday 7 October – Thursday 12 December (10 weeks)	
SDD - Student Free Day	Monday 7 October
Students Return	Tuesday 8 October
Year 12 Dress up day and Morning Tea	Thursday 10 October
Year 12 Breakfast and Final Assembly	Friday 11 October
Year 12 Graduation Ceremony	Wednesday 23 October
OLNA – Year 9 (week 3 & 4)	Mon 21 Oct to Fri 1 Nov
Workplace Learning – Year 11 (week 5 & 6)	Mon 4 Nov to Fri 15 Nov
ATAR Exams – Year 11 (week 5 & 6)	Mon 4 Nov to Fri 15 Nov
Exams – Year 10 (week 6)	Mon 11 Nov to Fri 15 Nov
Last day of term for students	Thursday 12 December

Public Holidays for 2024

PUBLIC HOLIDAY	DATE
New Year's Day	Monday 1 January
Australia Day	Friday 26 January
Labour Day	Monday 4 March
Good Friday	Friday 29 March
Easter Monday	Monday 1 April
ANZAC Day	Thursday 25 April
Western Australia Day	Monday 3 June
King's Birthday	Monday 23 September
Christmas Day	Wednesday 25 December
Boxing Day	Thursday 26 December

Note:

These dates are subject to change, but any changes will be advertised via Daily notices, newsletters, website and Compass.

Excursions and Incursions - Students must have parent/carer permission to attend any event that will be published via Compass. It is essential that parents/carers update email addresses as these are used as the primary form of communications.

If there are any changes to addresses, phone numbers, email addresses or contact details, it is essential to contact our office to have these updated as soon as possible.

EXTRA COSTS FOR 2024

During 2024 many students will have the opportunity of attending a camp, excursion, or incursion to enhance the learning program of their course. These are activities that do not relate directly to the school education program and will incur a charge to be paid by the parent/carer.

Listed below are the activities that are likely to run in 2024 and the estimated **maximum** amount that may be charged. This is a broad list of costs that does not include any costs that TSHS is not aware of at the time of printing.

Learning Area	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	All years
Big Picture Academy							
Big Picture Various Excursions				\$25.00	\$25.00	\$25.00	
Cheer & Dance							
Cheer/Dance Comp Team Camp							\$300.00
Cheer/Dance Competition Teams							TBA
Cheer/Dance Uniform/costume							\$150.00
Cheer/Dance Night Concert tickets							\$15.00
English & Languages							
English Excursion/incursion	\$10.00	\$10.00	\$10.00	\$20.00	\$30.00	\$30.00	
LOTE Excursion/Incursion	\$10.00	\$10.00	\$10.00	\$20.00	\$10.00	\$10.00	
LOTE Japanese Trip							\$3500.00
HASS							
HASS Excursions	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
Health & Phys Ed							
Interschool Carnival Aths & Swimming	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Mountain Bike Excursion				\$20.00			
Netball Carnival/Interschool Carnivals	\$15.00	\$15.00	\$15.00				
Outdoor Ed Camp					\$250.00	\$350.00	
Rugby matches (bus/referee)							\$20.00
Volleyball Competition				\$10.00			
Maths							
Maths Incursions/Excursions	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Science							
Science Competition	\$7.00	\$7.00	\$7.00	\$7.00	\$8.00	\$8.00	
Science Excursions	\$35.00	\$35.00	\$35.00	\$35.00	\$100.00	\$100.00	

Technologies							
Digital Tech TAFE Excursion/Big Day In							\$6.00
Home Economics Excursion					\$45.00	\$45.00	
Home Ec Textiles Fabric / materials		\$20.00	\$60.00	\$80.00	\$30.00	\$30.00	
The Arts							
Graphic Design			\$40.00	\$40.00	\$40.00	\$40.00	
Media			\$15.00	\$15.00			
Music Concert tickets							\$15.00
Music Uniform							\$150.00
Music Stand for home use							\$30.00
The Arts General Excursion	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Year 11 & 12 – Senior School							
Careers Expo				\$6.00	\$6.00	\$6.00	
Graduation Breakfast						\$35.00	
Graduation ticket (per person)						\$35.00	
School Ball ticket					\$140.00	\$140.00	
WPL White Card					\$25.00	\$25.00	
Year 7							
Year 7 Excursion	\$10.00						
Year 7 - 12							
Colour Run							\$10.00
Incursions (various)	\$10.00	\$10.00	\$10.00				
Smart Rider card - replacement							\$5.00

Other Important Links

Website: www.thornlie.shs.edu.wa.au

Compass: <https://thornlieshs-wa.compass.education/>

Connect: <https://connect.det.wa.edu.au>

The following documents are provided in this package and/or can also be downloaded and returned to our Administration Office.

- [Secondary Assistance Scheme form](#)
- [Abstudy Supplement](#)
- [Payment Plan form](#)
- [Centrepay form](#)
- [Laptop Hire form](#)
- [Bring Your Own Device form](#)
- [Uniform Concepts pricelist 2024](#)

Uniform Concepts

Centrepay

Payment Plan Form

Secondary Assistance Scheme

